

DAC

2021-22



NEW PRINCE SHRI BHAVANI COLLEGE OF ENGINEERING AND TECHNOLOGY

Affiliated to Anna University | Approved by AICTE | Accredited by NAAC
Tambaram - Velachery Main Road, Santhosapuram, Chennai-600 073.



DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

ACADEMIC YEAR 2021-2022

Ref No: NPSBCET/CSE/21-22/DAC

Date:16.08.2021

Circular

All the members of Departmental Advisory Committee are hereby invited to attend a meeting on 23/08/2021 at 03.00 PM at the Seminar Hall.

Agenda to be finalized in the meeting:

1. Review of Departmental Vision & Mission statement according to Institute Vision & Mission, Program Specific Outcomes (PSO) statement, Program Educational Objectives (PEO) statements, consistency between PEO & Departmental Mission.
2. Review of last batch (2017-21) PO attainment and thereof action to be taken.
3. Target level fixing of CO and PO attainment
4. formation of PAC,QIC ,Department Magazine & Newsletter Committee
5. Review on Academic Audit and action taken
6. Record placement details
7. Budget & Purchase
8. Entrepreneurship Development Activities
9. Institute Innovation Council



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10. Department Library

11. News Letter & Preparation

12. Content Beyond Syllabus

13. Student Support Guidance (Seminar, Workshops)


14. Feedback Mechanism

15. Record of Industrial visit

Approval of Agenda Items: Accepted.

Copy to,

1. All Faculty members
2. Principal


HOD
16/9/21.
(Dr. P. B. Edwin
Poashakur)



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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

DEPARTMENT ADVISORY COMMITTEE

MINUTES OF THE MEETING

ACADEMIC YEAR: 2021-2022

Ref: NPSBCET/CSE/21-22/DAC

DATE: 03-09-2021

CIRCULAR

A meeting of Department Advisory Committee was held in the committee room of the department on 23/08/2021 at 03:00 PM to discuss and finalize regarding the agenda of Notice dated 23/08/2021.

The Following Members of the department were present:

SI No.	Name of the Members and Faculty	Designation	Organization/Institute	Signature
1.	Dr.P .B .Edwin prabhakar	Professor/HOD/CSE	NPSBCET	
2.	Dr .G .Simi Margarat	Professor/ CSE	NPSBCET	
3.	Dr.R .Ahila	Professor/ CSE	NPSBCET	
4.	Ms .D .R .Anitasofia liz	Assistant Professor/ CSE	NPSBCET	
5.	Mr .S.Santhosh	Assistant Professor/ CSE	NPSBCET	
6.	Dr .G .B .Santhi	Assistant Professor/ CSE	NPSBCET	
7.	Ms .J . Malathi	Assistant Professor/ CSE	NPSBCET	
8.	T .Rajalakshmi	Alumi	NPSBCET	



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9.	Jim Dionel	Alumi	NPSBCET	<i>Jim Dionel</i>
10.	Mr . SURIYAPRAKASH R	IV - year	NPSBCET	<i>Raj</i>
11.	Ms . PRIYADHARSHINI R	IV - year	NPSBCET	<i>Priyadharshini</i>
12.	Mr . D .Dionel Raja	Parent		<i>Dionel Raja</i>
13.	Ms T. Bharathi	Parent		<i>Ms T. Bharathi</i>

The Chairperson welcome everyone and proceed the meeting to finalize the agendas.

The **Agenda** are as follows

1. Review of Departmental Vision & Mission statement according to Institute Vision & Mission, Program Specific Outcomes (PSO) statement, Program Educational Objectives (PEO) statements, consistency between PEO & Departmental Mission.
2. Review of last batch (2017-21) PO attainment and thereof action to be taken.
3. Target level fixing of CO and PO attainment
4. formation of PAC,QIC ,Department Magazine & Newsletter Committee
5. Review on Academic Audit and action taken
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The issues were taken in to discussion as per agenda and the extracts of the deliberations of the meeting are given below.

1. NPSBCET/CSE/21-22/DAC/01: Review of Vision & Mission Statements:

- The committee reviewed the departmental Vision & Mission statements to ensure alignment with the Institute's Vision & Mission.
- Consistency between PEO and Departmental Mission was verified, with minor updates suggested for clarity.

2. NPSBCET/CSE/21-22/DAC/02: Review of 2017-21 PO Attainment:

- Analysis of the Program Outcomes (PO) attainment for the last batch was conducted.
- Specific areas requiring improvement were identified and actions were proposed, including enhanced mentoring and additional resources.

3. NPSBCET/CSE/21-22/DAC/03: Target Level Fixing of CO and PO Attainment:

- Same target levels for Course Outcomes (CO) and Program Outcomes (PO) were set as per previous year.
- The targets aim to enhance student performance and overall program quality.

4. NPSBCET/CSE/21-22/DAC/04: Formation of Committee:

- The Program Assessment Committee (PAC), Quality Improvement Panel (QIP), Project Review Committee (PRC), and Departmental Magazine and Newsletter Committee were reformed.



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- New members were appointed, and roles were defined.

5. NPSBCET/CSE/21-22/DAC/05: Review on Academic Audit:

- The recent academic audit results were reviewed.
- Actions taken based on audit feedback were discussed, including improvements in teaching methodologies and infrastructure.

6. NPSBCET/CSE/21-22/DAC/06: Record of Placement Details:

- The placement details and mark sheets of students were recorded.
- Initiatives to improve placement rates were proposed, including increased industry interactions and internship opportunities.

7. NPSBCET/CSE/21-22/DAC/07: Budget and Purchase:

- Budget were discussed and reviewed appropriately.
- The summary of business transacted, decisions, and the resolutions were done.

8. NPSBCET/CSE/21-22/DAC/8: Entrepreneurship Development Activities

- Entrepreneurship Activities were carried out for the development of the students and Entrepreneurship Development Activities report was also reviewed.

9. NPSBCET/CSE/21-22/DAC/9 :Institute Innovation Council

- The Institution's Innovation Council (IIC) program in collaboration with AICTE for Higher Educational Institutions (HEIs) to systematically foster the culture of innovation and start-up ecosystem in education institutions were conducted.



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- The innovation and entrepreneurship ecosystem gets established and stabilized.

10. NPSBCET/CSE/21-22/DAC/10: Department Library

- The Department Library were also established for the faculty and the students of the institute to provide an efficient dissemination of knowledge.

11. NPSBCET/CSE/21-22/DAC/11: News Letter Preparation

- News Letter were reviewed to facilitate effective communication, promote engagement and support the academic and personal development of all stakeholders involved.

12. NPSBCET/CSE/21-22/DAC/12 : Content Beyond Syllabus

- Guest Lectures, Seminars and Workshops were conducted fulfil the gap requirements for the content beyond syllabus.

13. NPSBCET/CSE/21-22/DAC/13 : Student Support Guidance


- Student Support Guidance such as seminars and workshops were conducted for the students.

14. NPSBCET/CSE/21-22/DAC/14 : Feedback Mechanism

- The necessary feedback will be reviewed and the action will be taken appropriately.

15. NPSBCET/CSE/21-22/DAC/15: Record of Industrial Visit

- The Internship were provided for the students for experiences, achievements and learning during industrial Visit.


HOD/CSE
(Dr. A. B. Prabhakaran)